



An ISO 9001-2000 PORT

MORMUGAO PORT TRUST
ENGINEERING (CIVIL) DEPARTMENT.

QUOTATION NOTICE

QUOTATION NO. CE/Q- 32 /2018

Sealed PERCENTAGE rate quotations are invited from short-listed contractors registered with Engineering (Civil) Department of Mormugao Port Trust for undertaking the work of **“Carrying out miscellaneous works in MOHP/Harbour area for a period of two months (October) – November 2018.”**

Cost of quotation	: free of cost
Earnest Money Deposit	: Rs.1,860.00
Estimated cost of work	: Rs. 93,161.00
Time limit of completion	: Two months.

The quotation form can be obtained from the office of the Chief Engineer, Mormugao Port Trust, Headland Sada, during office hours from **27/9/2018 to 08.10. 2018**, free of cost. Volume I comprising of Instruction to Tenderers, General and Special Conditions, General Specifications etc. of Mormugao Port Trust will be considered as part of Quotation Form.

GST registration for the bidder is mandatory. Bidder has to enclose attested copy of the GST Registration along with the tender. GST has to be claimed extra as applicable while submitting the bill/bills. Tenderer should comply with all regulations of EPF, ESI, ALC, etc. No bill will be forwarded if the above regulations are not followed.

Quotation shall be accompanied by Earnest Money Deposit of **Rs.1,860/-** either deposited with FA&CAO Mormugao Port Trust in Cash or enclosed Demand draft. Quotation without Earnest Money Deposit in the stipulated form will not be considered.

Quotation duly completed should reach the office of the Chief Engineer, Mormugao Port Trust, Headland Sada by **15.00** hours on

8.10.2018 and they will be opened at **15.30** hours on the same day in the presence of such quoters as may wish to be present.

The Port Trust reserves the right to reject any or all the quotations without assigning any reasons thereof.

Suptdg. Engineer (HR)

Headland Sada.

Date :- / /2018



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Particulars

Clause of G.C.

1.	Amount of security and time.	11(1)	EMD plus ten percent of the contract price and Period 3 months.
2	Period for commencement from the chief engineer's order to commence.	38	Immediately
3	Time of completion	40	Two months
4	Amount of liquidated damages	43	Calculated at 0.5% value of the contract per week of seven days or part thereof subject to a ceiling of 5 % value of contract
5	Free maintenance period.	45(1)	Not applicable
6	Percentage of retention money from each running account bill.	54(1)	10%
7	Limit of Retention money	54(1)	10% value of the contract
8	Total security deposit and Retention Money.	11(1) 54(1)	EMD plus 10% value of the contract
9	Minimum amount of Interim certificate.	54(1)	Full & Final

SIGNATURE OF THE QUOTER



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ADDITIONAL SPECIAL INSTRUCTIONS

1. The work shall be carried without disturbing the operation of Port or other agencies working in the area.
2. All materials bought for use shall be stored properly in a store room, to be built by contractor at his cost. Register of account of materials be maintained at site.
3. The Plant/machinery/craft and workman shall be insured during the work and receipts of payment made towards premiums shall be submitted to the Chief Engineer.
4. The Plant/machinery required during the maintenance period shall be arranged by the contractor during the maintenance period if applicable at his own cost.
5. The Quoter shall also assess and include the cost of labour, tools (pawdas, pickaxe, ghamelas), raincoat to workers, gloves, helmets, safety shoes/ gum boots, RFID gate pass etc.
6. Quoters are advised to go through the Schedule of Quantities and Rates and sequence of work before submission of the quotation. They are also advised to inspect the site, ascertain for themselves the nature and the extent of work involved and also obtain all clarifications they may require before filling in the quotation.
7. Quoters are required to sign with date the Schedule of quantities and Rates and the form of Quotation and fill in all the particulars and details called for therein. Unsigned quotations, without the details called for are liable for rejection.
8. **Measurements**
The quantities provided for in the Schedule of Quantities and Rates are only approximate and are given to provide a common basis for tendering. The actual quantity may differ from those provided for

in the Schedule in view of the complexity of the work and there is no claim will be entertained in case of any variation in the quantity. Payments will be made according to the actual quantities of work ordered and carried out, jointly measured by the representative of Chief Engineer and the contractor payments will be made as per the item unit rate basis for the entire work. However, in case of defects/ improper execution of work, penalty will be imposed in the final bill amount payable upon approval of competent Authority.

9. Rates and Prices to be inclusive.

The rates entered in the Schedule of Quantities by the contractor shall include the provision of all supporting special equipment, labour of required skill, supervision, materials, erection, overheads and profits, watch and ward, insurance charges, during execution and every incidental and contingent costs and charges, whatsoever, excluding GST tax if any for compliance with conditions of contract and specification. The GST tax will be paid extra as applicable which shall be claimed along with the Bill.

10. The specifications are intended to cover the execution of all works, necessary to complete the works, with all materials of accepted standards, as specified in the contract.

11. Method of Measurement

General

Unless stated or billed otherwise, all quantities shall be `net` as they finished and provided in the work. The rates and prices shall include all allowances towards wastage of materials required for use in the work.

12. The quotations will be deemed to have ascertained themselves to the extent and nature of the works involved, the various constraints and high degree of skill involved in the works.
13. Time is the essence of contract and the entire work should be completed within a period of **Two months** as specified in the schedule. The Quoter shall also submit detailed programme for the timely completion of work giving details of gangs/labour/material supply/plant and machinery etc. taking into account the limited time schedule provided.
14. The Contractor`s supervisory staff shall be fully experienced in the type of work to be carried out under their supervision.
15. Successful Contractor has to deposit the amount towards EMD if they asked for exemption as per the letter issued by the Port for the purpose.

If the work has to be carried out beyond normal working hours and during night time approval in advance for the working has to be obtained from the Chief Engineer . Overtime charges of the departmental supervisory staff has to be borne by the Contractor.

17. It shall be specifically noted that the contractor is expected to mobilize the required equipments and work force required to complete the entire work included in the contract well within the stipulated period.
18. As a statutory requirement, the contractor shall take all measures of safety against fire hazard and electrocution at site as follows:-
 - a) All temporary electric supply connections will be carried out with correct sizes of wires/cables and fuses and other safety devices as required under Electricity Rules in consultation with us.
 - b) One bucket full of water and sand shall be kept at the work spot. A Portable fire extinguisher shall also be kept at the work spot.
19. Quotations with conditions will be out rightly rejected.
20. The Quoter shall inspect the site and fully study the work involved vis-à-vis the quantity and specifications etc. before quoting for the work.
21. Any damage to the property of Port should be made good or compensated by the contractor.
22. After completion of days work/contract period the contractor shall clean, clear the work site to the satisfaction of the Chief Engineer or his site representative.
23. Permission for working beyond the normal working hours of the Port or on Sundays and Public Holidays as stipulated under clause No. 42 of General Conditions of Contract, (in the printed booklet)in volume-I of the tender document will be given to the contractor subject to his agreeing to bear the cost of overtime, if any, which may have to be paid to the Port's supervisory staff.
24. The contractor and his workers /agents shall be required to obtain from MPT and display a Photo Identity Card during entry, stay and exit from the Port Security areas guarded by CISF personnel`
25. All applications for issuance of Photo Identity Card shall be routed through the Chief Engineer, who shall forward the same to

the Port's Traffic Department, whose pass section will issue the Photo Identity Card to the contractor or his agent free of cost and the same shall be valid for the duration of the contract or a period of one year, whichever is less.

26. Subject to the availability, land for construction of temporary sheds/stores /labour hutment's etc. will be given to the contractor in Port areas at Headland, Sada. The contractor shall clear away all the temporary structures built within a period of fourteen days after completion of the work and leave the whole of the site clean to the satisfaction of the Chief Engineer.
27. Lease rent shall be changed to the contractors for the area allotted for construction of their temporary sheds for site office/store/labour hutment's required in the contract works. The licence fee shall be as per Port's scale of Rates.
28. No temporary structures/sheds which are constructed to house the contractor's office/store/labour hutments shall be permitted to be retained during the period of maintenance.
29. All the materials to be used in the structure shall be conforming to relevant ISI specification or as specified in the Tender Schedule Contractor shall undertake laboratory test as specified in the relevant ISI at the discretion of Chief Engineer and only approved materials /approved brand of materials shall be used.
30. In case the contractor fails to vacate the port premises allotted to him for site office within the stipulated period after the completion of the work, the Board shall have right to debar such defaulting contractors for future contracts of the Board by blacklisting him and shall also be charged penal lease rental at the prescribed rate.
31. Hot work permit will have to obtain whenever required as directed.
32. Contractor shall carry out all the relevant Laboratory tests of the material to be used in the construction as specified in relevant I.S.I at the approved testing laboratory. Test samples shall be selected by the representative of the Chief Engineer only, and all the expenses of such tests shall be borne by the contractor. The entire test reports in the original shall be made available to the Chief Engineer as and when the tests are carried out.
33. Maintenance period is not applicable for this work.
34. Security Deposit which is EMD plus 10 % Retention Money deducted from the bills shall be refunded to the contractor only after successful liability period



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SCOPE OF WORK

Supply of labours for carrying out petty miscellaneous works like drain cleaning, removing debris, shifting of materials, weeding etc including providing necessary tools like brooms, pawdas, pickaxe, ghamelas, sickles, koitas etc with all necessary tools etc. All tools, plant, labour and material etc complete.



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SCHEDULE OF QUANTITIES AND RATES

Sr. No.	Description of work	Approx. Qty.	Unit of Qty. in words	Rate in Fig/ words	Amount (RS)
1.	2.	3.	4.	5. 6.	7.
1	Supply of labours for carrying out petty miscellaneous works like drain cleaning, removing debris, shifting of materials, weeding etc including providing necessary tools like brooms, pawdas, pickaxe, ghamelas, sickles, koitas etc with all necessary tools etc. All tools, plant, labour and material etc complete.	130	No.	716.62	93161.00

Total Rs. 93161.00

TOTAL AMOUNT OF TENDER INCLUSIVE OF ALL TAXES(excluding GST) = “A” = Rs.93161.00

1. ADD _____% (IN FIGURES)

In words _____

Over the above amount at "A" i.e Rs. _____

OR

2. DEDUCT _____ % (IN FIGURES)

In words _____

From the above amount at "A" i.e. Rs. _____

1. Total Quoted Tender Amount inclusive of all Taxes(except service tax)

in Figure – Rs.

In Words Rupees _____

Only.

TENDERERS SHOULD SCORE OUT EITHER "ADD" OR "DEDUCT" AS THE CASE MAY BE"

NOTES:

1. Tenderers should score either "ADD "or "DEDUCT" as the case may be.
2. Tenderers are advised in their own interest to inspect the site before tendering.
3. The quantities given above in the schedule of Quantities and Rates are approximate and are furnished for the guidance of the tenderers.

Witness's: _____

Tenderer's: _____

Signature: _____

Signature: _____

Name : _____

Name: _____

Address: _____

Address: _____

Tel No: _____

Tel No: _____

Mobile No: _____

Date: _____

Date: _____